



Executive Committee Meeting

Wednesday, April 1, 2020

Via conference call

Robert, Alisha, Heather, John, Matt, Maggie

# Agenda

## Old Business/President Updates (Robert)

- Approve minutes from March 2020 meeting – Approved (Motion to approve, Matt; 2<sup>nd</sup>, Heather)
- Maggie Cano (Secretary)-last board meeting. Will be stepping down May 1<sup>st</sup>.
- Board election and By-Law voting will start April 2<sup>nd</sup>. Election results will be available after April 16<sup>th</sup>, 2020
- Summer Institute-Discussion regarding whether to cancel due to restrictions with COVID-19 and to be good stewards of organization funds. Decision was made to cancel conference for 2020. Robert is scheduled to meet with representatives from hotel to see if they will allow us to move to Summer 2021. Communication will be sent out once the refund policy and hotel confirmation are made.
- Plans are being discussed to transition new board members into their new roles.

## Financials (Matt)

- April PDF sent to committee via email.
- Monthly update- Beginning balance for February 2020- \$28,269.99, ending balance: \$30,252.74. Net increase of \$1982.75.

## Committee Chair Reports-None

## New Business-None

## Additional discussion items

- **Next Conference Call: Wednesday, May 6th, 2020**
  - Meeting concluded at 2:27 pm