



Executive Committee Meeting

Wednesday, July 7, 2021

Via conference call

Agenda

Call To Order

The meeting was called to order by Dr. John Smith, President, at 2:03 PM via video conference.

Present

John Smith, Alisha Harrison, Matt Painter, Demetria Kelly, Heather Miller, and Victor Lopez

Absent

Margaret Lomas Carpenter, and Samantha Stewart

Old Business/President Updates (John)

- Approve minutes from June 2021 meeting
 - Motion to approve meeting minutes (Matt 1st; Demetria 2nd; all in favor to accept minutes as submitted)
- SI Review
 - The Summer Institute went over very well.
 - Time to start the RFP process and we need to look into the Embassy Suites in San Marcos as our first option. The dates for SI 2022 are June 2-3.

New Business (John)

- Texas Swing Calendar 2021 (Mid-July)
 - TACRO: In progress; not finished yet
 - Most events seem virtual this Fall
- Virtual Graduate Fair
 - There will be one or two scheduled; one in the Fall semester, and one in the Spring semester
 - There was discussion to use CareerEco or another vendor

Financial Report (Matt)

- Monthly Update
 - \$47,552.52 was the ending balance on the account
 - Revenue is a result of membership renewals

Committee Chair Reports

- Membership (Alisha)
 - No major updates
 - Changes to email template needed
- Communications & Marketing (Samantha)
 - Samantha Stewart resigned due to new job
 - John will appoint a new person
 - Victor will fill in temporarily
- Professional Development & Strategic Initiatives (Victor)
 - Round table discussions in addition to special speakers will be included
 - Mentorship Update
- Summer Institute (Heather/Demetria)
 - Welcome Demetria on board

Discussion Items

Motion for Adjournment

A motion to adjourn was entered at 2:35 PM (Victor 1st; Demetria 2nd; all approved.



Financial Update: June 2021

Beginning Balance – 6/1/2021

\$46,667.77

Ending Balance – 6/30/2021

- \$47,552.52 (+\$884.75)

Credits/Debits

- 7 deposits (\$921.62)
- 2 debits (\$36.87)
 - CC processing: \$1.92 + \$34.95

